

POLICY: **COMMUNITY INFORMATION**POLICY #: **B-OP-08**

COMMITTEE:	Library Board	PASSED:	24 September 2015
TOPIC:	Services	AMENDED:	22 September 2016; 28 April 2022; 25 September 2025
		REVIEW PERIOD:	Every 10 years or as required.

PURPOSE

The Library helps connect our community by sharing information and ideas. We provide space for free community notices, such as posters, pamphlets, newspapers, magazines, and website links about local events and activities that deal with cultural, recreational, informational and educational activities. We may also host displays or community engagement on issues that matter to the people of North Vancouver District.

POLICY

The Library shares community information as a free public service. Materials must meet set criteria to be accepted.

We may accept posters, pamphlets, and website links from:

- Non-profit organizations
- Library programs and community groups
- Government and publicly funded schools or organizations
- Arts and culture groups

We do not accept:

- Commercial advertising
- Fundraising that is not library-related
- Material supporting or opposing a specific political party, candidate, issue or position
- Materials intended to promote or recruit for a specific religion, faith, or belief system

Other conditions:

- Renting a meeting room does not include the right to post or distribute materials in the Library or on our website.
- Materials must be provided free of charge. The Library does not purchase them.

- Websites we link to must provide reliable, well-presented information.
- Information may reflect different points of view. The Library does not endorse the opinions expressed.
- The Library does not take sides in political or advocacy issues outside the library's role.

Our approach is guided by:

- The Canadian Federation of Library Associations' *Statement on Intellectual Freedom and Libraries*
- The BC Human Rights Code

The Library may provide space for displays or community engagement from non-profit community groups. We consider:

- Available space and set-up needs
- Relevance to the Library
- Amount of staff support required
- Impact on normal Library operations
- Groups may not approach or solicit Library visitors

Any exceptions to this policy require approval from the Library Director.

RESPONSIBILITIES

The Library Board is responsible for this policy and supports the Canadian Federation of Library Associations' *Statement on Intellectual Freedom and Libraries* and the *BC Human Rights Code*.

The Director of Library Services is responsible for carrying out this policy. Library staff follow the Director's guidance and apply this policy at the branch level.

RELATED POLICIES

- B-OP-06 USE OF PUBLIC SPACES
- B-OP-14 INTELLECTUAL FREEDOM
- B-OP-17 MEETING ROOMS
- MG-OP-08.1 DISTRIBUTION AND POSTING OF FREE MATERIAL
- MG-OP-08.2 THIRD PARTY WEBSITES