

POLICY: USER FEES

POLICY #: B-OP-13

COMMITTEE:	Library Board	PASSED:	13 November 2014
TOPIC:	Operating Policies	AMENDED:	26 November 2015; 24 November 2016; 17 November 2017; 22 November 2018; 24 JUNE 2021; 22 September 2022; 25 September 2025
		REVIEW PERIOD:	Annual

PURPOSE

To show NVDPL's commitment to free library service and explain situations where fees may be charged associated with the use of Library materials and spaces.

POLICY

The Library is open to everyone in the community. NVDPL does not charge to enter the library, borrow items, or access information required under the Library Act of British Columbia. Charging for these services would prevent people who cannot pay from using the library.

The Library may charge fees when necessary to make sure services are used fairly or to make sure items are returned. The Library applies an empathetic approach to fees and staff can waive fees when needed.

If a service benefits only an individual and not other library users, like photocopying, the Library may charge a fee. The Library may also apply charges on behalf of other service providers, such as fees from lending libraries for InterLibrary Loans.

The Library Board reviews and sets the Library's fees and charges. To use public resources responsibly, the Board makes sure fees match the Library's goals and are similar to those of nearby libraries.

Appendix A of this policy contains the current table of fees and charges.

RESPONSIBILITIES

The Library Board is responsible for this policy. The Library Board supports this policy and procedures.

The Director of Library Services is responsible for implementing this policy.

Related Policies

- MEMBERSHIP (B-OP-01)
- MEETING ROOMS (B-OP-17)