Kobo Clara eReader

Welcome to the Kobo Clara eReader! Use this Quick Start Guide to learn all about how you can get started borrowing e-books.
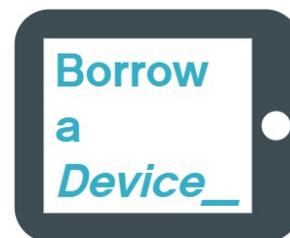
You will need:

- A valid library card, in good standing (no outstanding fees).
- Access to a wireless network (to load materials at the Library, at home or elsewhere).
- To create a free Kobo account with a valid email address and password.

Borrowing Basics and Agreements:

- **Borrow this device for 21 days.** If no one else is waiting, you can extend your loan 1 time by renewing online.
- Only one Kobo eReader per patron can be borrowed at a time.
- Kobo eReaders must be returned to the Circulation Desk at any NVDPL location. **Please do not return them book drops.**
- **Please return device fully charged.**
- You are responsible for materials checked out on your library card. For lost or damaged Kobo eReaders, replacement costs of $222 (including a processing fee) may be charged.

First-time Setup

1) Flip open the black case of the Kobo eReader.
2) Orient the device so you can read 'kobo' along the lower edge, and **press the power button** along the bottom of the eReader for 1 second.
3) Tap **English** from the list of languages.
4) Tap **set up over WiFi** and find your network.
5) If you've made a kobo account in the past, tap **Sign in with your account**. If not, tap **Create a new account**.
6) Enter your email and password (be sure to remember your password, as you may have to enter it again in the future).

> **At this point, an advert for a $9.99/month Kobo Plus Subscription may appear. We do not recommend enrolling in this service. Tap the X in the top-right corner of the screen to close the advert.**

Getting Familiar with the eReader

1) For an introduction to the interface and features of the eReader, tap the ☰ **Home** button at the top-left of the screen.
2) Tap **Help**.
3) Tap **Getting Started**.

Connecting to the Library

1) Tap the ☰ **Menu** button at the top-left of the screen.
2) Tap **Settings**.
3) Tap **OverDrive**.
4) Tap **Get Started**.
5) Tap Sign in to **OverDrive**.
6) Search for *North Vancouver District Public Library* or select it from the list of suggested libraries.
7) Again, select *North Vancouver District Public Library* from the dropdown list.
8) Enter your **Library Card Barcode Number** and tap **Sign In**.

Borrowing Books with OverDrive

1) Tap the ☰ **Home** button at the top-left of the screen.
2) Tap **Kobo Store**.
3) Tap **OVERDRIVE** above the search bar.
4) To browse the Library collection, use the **< arrows >** at the bottom of the screen to explore, and tap **View all** to see more of each topic.
5) To search for a specific book, tap the 🔍 at the top-right of the screen, and select **OverDrive** from the dropdown at the right end of the search bar.
6) Once you've found the book you'd like to borrow, **tap the (…)** under the author's name.
7) Tap **Borrow with OverDrive**.
8) If the book isn't available, you're able to **Place a hold with OverDrive.**

> **If the book is available, you'll see a dialogue confirming you checked out the book. The book will sync to the eReader and will be added to your ☰ Home screen. Items you've borrowed are automatically returned at the end of their lending period.**

Viewing your OverDrive books

1) Tap the ☰ **Home** button at the top-left of the screen.
2) Tap **My Books**.
3) Tap **Filter** near the top of the screen.
4) Tap **OverDrive**.

Viewing Books on Hold

1) Tap the ☰ **Home** button at the top-left of the screen.
2) Tap **Kobo Store** at the bottom of the screen.
3) Tap **OVERDRIVE** above the search bar.
4) Tap **Your holds.**
5) To cancel a hold, tap on the book, **tap the (…)** under the author's name, and tap **Remove Hold**.

Signing Out before Returning the eReader

1) Tap the ☰ **Home** button at the top-left of the screen.
2) Tap **Settings**.
3) Tap **Accounts**.
4) Tap **Sign Out**.
5) Tap **Sign Out once more** in the pop-up window.

For more information:

For Overdrive tutorials on ebook lending, visit: nvdpl.ca/ebooks-e-reading

For manufacturer support with this Kobo, visit:

help.kobo.com